

Nominations and Elections of Board of Directors and Regional Directors, 2018-2020

1.4.1 Nomination and Election of CFUW Board of Directors

1. Eligibility as a member of the CFUW Board of Directors is found in the Articles and Bylaws, 28-33.
2. All candidates for CFUW Board positions must be nominated by a club.
3. Nominations must be received by the **Nominations Chair** by **February 28**. Each candidate will forward a letter of intent to the Nominations Chair including photo and short profile to a maximum of 200 words.
4. If more than one candidate is nominated for the same position, candidates will be notified by the Nominations Committee immediately after close of nominations.
5. If more than one candidate is nominated for the same position, an election will take place **at the AGM**. Clubs will be notified about the election by **March 7**. Details about the election will be sent to the membership by national office.
6. Absolutely no campaigning will be allowed – neither from the candidates nor any club supporting a particular candidate. No misuse of the directory will be allowed, or unwanted soliciting to other clubs.
7. Regional Vice-Presidents - If more than one candidate is nominated for a Regional Vice-President, relevant information will be sent to the clubs in that region.
8. Information on all candidates for all positions will be published in the CFUW Club Action Newsletter and on the CFUW Administration website by March 1st. Candidate profiles and positions will remain on the website until after the election has been held at the AGM
9. An **optional** “Meet the Candidates” interactive webinar with a moderator, with a scripted format by Nominations Committee **may** be held April.
10. Election process:
 - a. A list of all candidates for all positions will be provided electronically in the AGM packages together with the candidates’ profiles as provided by the candidates;
 - b. The election will be conducted at the AGM by the Chair of the Nominations Committee, assisted by the national office, and others;
 - c. Voting privileges are found in Bylaws 16, 17 and 18.
 - d. Only voting delegates from clubs in that region will be eligible to vote for a Regional Vice-President.
 - e. All voting delegates can vote for the other members of the Board.
 - f. Proxy votes are permitted; instructions for proxy voting will be sent to the clubs with other election materials.
 - g. Votes will be tabulated and results given to the Chair of the Nominations Committee, the President, and the Chair of that Business Session. The Chair of the Nominations Committee will notify the candidates. The successful candidates (those elected and those acclaimed) will be announced to the delegates by the chair of the Nominations Committee.

1.4.3 Nomination and Election of CFUW Regional Directors

4. All candidates for CFUW Board positions must be nominated by a club.

2. Nominations must be received by the **Nominations Chair** by **February 28**. Each candidate will forward a letter of intent to the Nominations Chair including photo and short profile to a maximum of 200 words.
3. If more than one candidate is nominated for the same position, candidates will be notified by the Nominations Committee immediately after close of nominations.
4. If more than one candidate is nominated for the same position, an election will take place. The clubs in the region will be notified by March 1. Details of the dates and procedure will be sent to these clubs by the Nominations Committee.
5. Absolutely no campaigning will be allowed – neither from the candidates nor any club supporting a particular candidate. No misuse of the directory will be allowed, or unwanted soliciting to other clubs.
6. Ballots will be sent by National Office to the eligible clubs. Club voting privileges are found in Bylaws 16, 17 and 18.
7. The ballots will be returned to National Office by April 15. Ballots will be counted, then scanned and sent to Chair of Nominations to verify and the CFUW President informed of the results by April 30.
8. The President will inform the candidates and the Regional Vice-President.
9. National Office will inform the CFUW membership.

1.4.5 Vacancies, Removal or Resignation of Board Members

1. Found in CFUW Articles and Bylaws, Sections 37-40:
2. In the event of a vacancy due to a resignation, death or removal from office of a member of the Board, the Board shall appoint by ordinary motion a successor to complete her term of office.
3. If a Regional Vice President moves her residency away from her designated region, her position shall automatically become vacant. A new Regional Vice President shall be nominated by the Clubs of that region and appointed by the Board by ordinary motion to complete her term of office.
4. All such appointments occurring in the first year of the two (2) year term shall be ratified by ordinary motion at the next annual general meeting.
5. On proof of fraud, an undisclosed conflict of interest, or any conduct which may be detrimental to CFUW, the Clubs may by special motion at a CFUW annual or special general meeting remove any director or directors from office.